

## History San José



Preserving Our Heritage

### MUSEUM EDUCATOR

#### The Position

History San José (HSJ) is invested in producing high-quality, hands-on programs for students, families, and museum audiences and is seeking an energetic and dedicated Museum Educator. The Museum Educator will foster educational experiences at our historic sites (History Park in Kelley Park and the Gonzales/Peralta Adobe-Fallon House Historic Site in downtown San Jose) and online. The person will also support educational activities during public programs and facilitate walking tours of HSJ's historic sites. The ideal candidate will have work experience in formal and informal educational spaces like museums, theaters, community centers, and/or after-school programs.

#### History San José

History San José is the largest regional history museum in Northern California and manages 31 historic structures at two locations: History Park and the Gonzales/Peralta Adobe-Fallon House Historic Site. Our mission is to preserve and enrich Santa Clara Valley's dynamic history through our exhibitions, collections, and hands-on programs and events. Our school programs annually serve 10,000 students and their teachers, aligning with the Common Core State Standards and California's History-Social Science Content Standards. Topics addressed in our school programs include, but are not limited to, the Spanish colonial and Mexican rando periods, American westward migration, immigration, technology, labor, and agriculture.

#### Duties and Responsibilities

The Museum Educator primarily facilitates school programs and offers tours and public programs that occur on select weekends throughout the year. Major duties include:

- Fostering educational experiences for K-12 school groups across all HSJ sites and online;
- Facilitating guided walking tours of HSJ sites at History Park and the Gonzales/Peralta Adobe-Fallon House Historic Site;
- Staffing public programs when needed (some experiences occur on weekends and/or evenings);
- Attending regular team meetings and training sessions to learn about teaching in a museum setting and techniques used at History San José.

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## Qualifications

Candidates should have:

- Some college credits or a college degree in history, museum studies, liberal arts, and/or education;
- Working experience in formal and informal educational settings like museums, theaters, community centers, summer camps and/or after-school programs;
- Familiarity with Google Drive, Microsoft Office, Zoom, and/or Matterport;
- Excellent verbal and written communication skills; and
- Flexible work schedule for occasional weekend and/or weeknight activities.

Ideal candidates:

- Are reliable and committed to their position, the education team (which includes staff and volunteers), and the organization's mission;
- Are active listeners with excellent public speaking skills;
- Utilize a student-centered approach to learning and effectively meet the needs of diverse audiences;
- Are fluent in one or more non-English languages; Spanish and Vietnamese are particularly valuable;
- Are self-reflective and eager to continuously improve their knowledge and skills; and
- Is flexible and can perform other duties and tasks as assigned/needed.

## Hours, Salary & Benefits

- Reports to the Director of Education;
- Classification: Non-exempt, part-time employee;
- 12 - 22 hours per week; weekday mornings (8:30 am to 1:00 pm) and some weekends and evenings
- Hourly rate: \$21.00 per hour; and
- Benefits in accord with HSJ Personnel Policies

## How to Apply

Interested candidates should submit their resume and cover letter to Barbara Johnson: [bjohnson@historysanjose.org](mailto:bjohnson@historysanjose.org)